Metadata Form (if applicable)

To ensure inclusion in the Pandemic Oral History Project, this form must accompany submission of scanned or digitized documentary items.

To ensure proper cataloging of your digitized items please include the following information for each item.
Title: A brief descriptive title such as "inside Utica train station" or "Letter from John Doe"
Creator: The person who originally produced the item, e.g., the photographer or person who wrote the letter.
Contributor: The person who is contributing the item to the collection.
Location: The geographic location as subject of the item, e.g., place depicted in the photo (Utica, NY) or where the letter was written.
Date: Date of the item, e.g., when the original item was created.
Measurements: Physical measurements of the item, e.g., 8"x10" photograph

Title	Creator	Contributor	Location	Date mm/dd/yyyy	Measurements